

Passport Renewal : Change of Name

<input type="checkbox"/>	Spelling in 'SURNAME' field in the online application form matches with 'SURNAME' of the changed name as given in public documents or newspaper advertisements.
<input type="checkbox"/>	Spelling in 'GIVEN NAME' field in the online application form matches with the 'GIVEN NAME' of the changed name as given in public documents or newspaper advertisements..
<input type="checkbox"/>	'DOB' field in the online application form matches with the 'DOB' field current passport.
<input type="checkbox"/>	District mentioned in 'Place of birth' field of online application form must be same in the current passport or bifurcated district or change of name of the same district.
<input type="checkbox"/>	Spelling in 'Father's name' field in the online application form matches with the 'Father's name' field of current passport.
<input type="checkbox"/>	Spelling in 'Mother's name' field in the online application form matches with the 'Mother's name' field of current passport.
<input type="checkbox"/>	Spelling in 'Spouse name' field (if mentioned in current passport) in the online application form matches with the 'Spouse name' field of current passport.
<input type="checkbox"/>	'Address' field in the online application form matches with the 'Address' field of current passport.
<input type="checkbox"/>	Passport No., Place of issue, date of issue matches with that of Current Passport
	Following documents have to be attached with the application, originals of the same have to be shown at the counter :
<input type="checkbox"/>	One photo pasted on the first page of the application form
<input type="checkbox"/>	Three photos pasted on last page of the online application form
<input type="checkbox"/>	Photocopy of current Passport
<input type="checkbox"/>	Photocopy of the Residence Permit in Belgium / Luxembourg
<input type="checkbox"/>	Sworn Affidavit stating the intention to change the Name
<input type="checkbox"/>	Two public documents issued from India with Name (Given name and Surname written in row or separately)(Birth certificate, PAN Card, Aadhar Card, School Leaving certificate etc.) Original public documents has to be produced at the counter for verification.
<input type="checkbox"/>	In case public documents are not available, two original newspaper advertisements announcing change of name (circulation of the newspapers in the area of permanent address in India and present address in Belgium/Luxembourg) Original newspaper is submitted. A period of one month after insertion of advertisements has to pass prior to submission of application.

Signature of the applicant

Disclaimer : This checklist is only indicative not exhaustive and to facilitate the applicant, but in no way supersedes or overrides the Rules, Regulations and Acts passed, issued or updated by Govt. of India from time to time.